



Children, Youth and Families Department  
Child Care Licensing  
SURVEY REPORT

<b>Center Name:</b> Carla Smith			<b>Address:</b> 1302 Iowa Ave Alamogordo, NM 88310			<b>Phone:</b> (575)415-8227		
<b>License Number:</b> 73819	<b>Issue Date:</b> 03/24/2017	<b>Expiration Date:</b> 03/23/2018	<b>Type:</b> 2 Star + Family Child Care Home			<b>Status:</b> Licensed		
<b>Capacity</b> Over Age 2: 3      Under Age 2: 2      Night Care: 0      Playground: 0						<b>Census</b> Over 2: 3      Under 2: 0		
<b>Days and Hours of Operation</b>								
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	
Opening Times:	04:30 AM	04:30 AM	04:30 AM	04:30 AM	05:30 AM	10:30 AM	Closed	
Closing Times:	01:30 AM	01:30 AM	01:30 AM	01:30 AM	01:00 AM	08:00 PM		
<b># of Classrooms:</b> 1		<b>Purpose:</b> Follow-up		<b>Date:</b> 04/18/2017		<b>Time:</b> 01:15 PM		
<b>Comments</b> Survey is a follow up to Annual Survey dated 2/7/2017. Areas marked "N/A" are not applicable to this survey								

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

**Licensure**

8.16.2.31 A LICENSING REQUIREMENTS	N/A
8.16.2.31 B CAPACITY OF A HOME	N/A
8.16.2.31 C INCIDENT REPORTING REQUIREMENTS	N/A

**Administrative Requirements**

8.16.2.32 A ADMINISTRATIVE RECORDS	N/A
8.16.2.32 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	N/A
<b>8.16.2.32 C PARENT HANDBOOK</b> <u>Deficiencies</u> The home's policies and procedures regarding the following need to be included: policies and procedures for expulsion of children. <b>Regulation:</b> 8.16.2.32C(1)(2)  <u>Corrective Action Plan</u> A parent handbook with required general information and policies and procedures will be completed and distributed.  Home has completed expulsion policy and has incorporated in parent's handbook. <b>Date to be Completed:</b> 04/18/2017	Compliance
8.16.2.32 D CHILDREN'S RECORDS	Compliance
8.16.2.32 E PERSONNEL RECORDS	N/A
8.16.2.32 F PERSONNEL HANDBOOK	N/A

**Personnel & Staffing**

8.16.2.33 A PERSONNEL AND STAFFING REQUIREMENTS	N/A
8.16.2.33 B STAFF QUALIFICATIONS AND TRAINING	N/A

**Services & Care of Children**

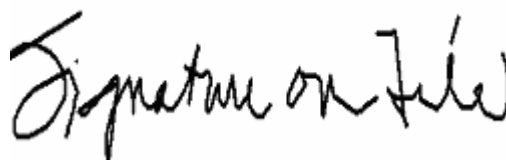
<b>Center Name:</b> Carla Smith	<b>License Number:</b> 73819	<b>Date:</b> 04/18/2017
<b>Services &amp; Care of Children</b>		
8.16.2.34 A GUIDANCE	N/A	
8.16.2.34 B NAPS OR REST PERIOD	N/A	
8.16.2.34 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS	N/A	
8.16.2.34 D DIAPERING AND TOILETING	N/A	
8.16.2.34 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS	N/A	
8.16.2.34 F NIGHT CARE	N/A	
8.16.2.34 G PHYSICAL ENVIRONMENT	N/A	
8.16.2.34 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT	N/A	
8.16.2.34 I EQUIPMENT AND PROGRAM	N/A	
8.16.2.34 J OUTDOOR PLAY	N/A	
8.16.2.34 K SWIMMING, WADING AND WATER	N/A	
8.16.2.34 L FIELD TRIPS	N/A	
<b>Food Service</b>		
8.16.2.35 B MEALS AND SNACKS	N/A	
8.16.2.35 C MENUS	N/A	
8.16.2.35 D KITCHENS	N/A	
8.16.2.35 E MEAL TIMES	N/A	
<b>Health &amp; Safety Requirements</b>		
8.16.2.36 A HYGIENE	N/A	
8.16.2.36 B FIRST AID REQUIREMENTS	N/A	
8.16.2.36 C MEDICATION	N/A	
8.16.2.36 D ILLNESS AND NOTIFIABLE DISEASES	N/A	
8.16.2.37 A-G TRANSPORTATION REQUIREMENTS FOR HOMES	N/A	
<b>Buildings, Grounds &amp; Safety</b>		
8.16.2.38 A HOUSEKEEPING	N/A	
8.16.2.38 B PEST CONTROL	N/A	
8.16.2.38 C MECHANICAL SYSTEMS	Compliance	
8.16.2.38 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL	N/A	
8.16.2.38 E EXITS	N/A	
8.16.2.38 F TOILET AND BATHING FACILITIES	N/A	
8.16.2.38 G SAFETY COMPLIANCE	N/A	
8.16.2.38 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES	N/A	
8.16.2.38 I PETS	N/A	

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Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.



04/18/2017



04/18/2017

Surveyor: Sandra Connolly	Date	Facility Rep: Carla Smith	Date
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